



## Planning & Development Committee Terms of Reference

**Type & Classification:**      **Standing of Membership; reporting to the Board**

**Purpose**                                To provide input and recommendations to the Board and Membership with respect to planning and transportation issues

**Duties:**                                to participate in planning and transportation related consultation processes  
 to review developments with city-wide implications and determine community league impact and consistency with City bylaw and policy  
 to review planning and transportation policy changes  
 to advise communities of the potential impacts of developments and policy changes  
 to make recommendations to the Board on planning and transportation issues  
 to apply the EFCL's Planning and Development policies when making recommendations and update them as required  
 to meet with representatives of the City Administration when needed  
 to participate in the Urban Development Institute (UDI)/Edmonton Region Home Builders Association (ERHBA)/EFCL Committee  
 to assist with and participate in own District meeting  
 to support and advise the Community Planning Advisor

**Committee Membership:**                District representatives: one representative from each District  
 Community league representatives: any interested representatives  
 Ex-officio: City Relationship Director and Community Planning Advisor  
*Members subject to Police Security Clearance*

**Member Appointment:**                District representatives: District referral  
 Community league representatives: Community League referral

**Members' Tenure:**                        Two years, renewable

**Chair Appointed By:**                    Planning & Development Committee each March

**Reports to:**                                Board and Membership

**Meeting Frequency:**                    Monthly except July, August & December or at the call of the Chair

**Resources:**                                Staff, meeting space, computer access, photocopying, refreshments

**Outcomes:**                                Better-informed community league movement  
 Planning and transportation recommendations to the EFCL Board  
 Relationship with the City Administration and Development Industry  
 Annual Report to the Membership in March